

We are committed to providing a stable, growth-oriented and inspiring work environment that offers opportunities for professional, personal and financial growth. If you are interested in joining a growing team, where **YOU** are our most valuable asset, then MAC is the place for you.

Courier/Facility Technician

POSITION PURPOSE:

Performs facility maintenance and courier duties as needed by Mountain Air Cargo, Inc.

RESPONSIBILITIES/DUTIES:

- Repair, cleaning and painting of the facility at 2340 John Mewbourne Rd. Kinston, NC.
- Inspect and replace light bulbs as needed.
- Complete monthly fire extinguisher inspections.
- Complete functional checks and inspections of all eye wash stations.
- Complete weekly inspections to ensure the facility stays functional.
- Complete required weekly and monthly inspections on company vehicles. Responsible for having service on the vehicles performed or completed when required.
- Responsible for all landscaping duties to include improvements, pressure washing, mowing, weed eating and edging.
- Responsible to be trained on, complete maintenance and perform Daily/Monthly/Quarterly/Yearly checks on fuel farm and equipment. Monitor the level of fuel remaining in the fuel farm and ensure prompt delivery of fuel when needed.
- Courier duties as required by the Inventory Control Manager.
- Other duties assigned by Inventory Control Manger/General Manager.

QUALIFICATIONS:

Must hold a valid driver's license.

SPECIAL POSITION REQUIREMENTS:

Ability to travel to offsite locations. Must be available by phone during off duty hours.

SUPERVISORY RESPONSIBILITY:

None.

TRAINING REQUIREMENTS:

Completion of fuel farm training.

WORKING CONDITIONS AND PHYSICAL EFFORT:

Work typically performed in an outdoor environment. Must be able to lift 75 pounds without assistance. Exposure to noise, chemicals, adverse temperatures, and other similar hazards.

Mountain Air Cargo, Inc. is an Equal Opportunity Employer. We offer a comprehensive benefits package.