

## **Director of Flight Training**

We are committed to providing a stable, growth-oriented and inspiring work environment that offers opportunities for professional, personal and financial growth. If you are interested in joining a growing team, where **YOU** are our most valuable asset, then MAC is the place for you.

### **Purpose:**

To ensure the quality and effectiveness of flight training, and compliance with regulatory requirements.

### **RESPONSIBILITIES/DUTIES:**

- Reports to the Director of Operations (DO) and is responsible for oversight and compliance of Part 121 and Part 135 pilot training and qualification
- Responsible for maintaining a ground and flight training program for Part 135 and Part 121 crew members which meets or exceeds FAA and Company requirements
- Responsible for the maintenance, revision, and regulatory compliance of the Flight Operations Training Manual
- Holds membership on Safety Review Board and provides technical expertise
- Responsible for oversight, compliance, and monitoring the process and quality of flight crewmember training and qualification
- Responsible for oversight and compliance of Part 142 contract training centers
- Maintains training record system in compliance with federal regulations
- May be qualified under Part 135 or Part 121 but is not required to do so
- May hold company instructor or check pilot authority but is not required to do so
- Communicates training, checking, and qualification results to the Chief Pilot (CP) and DO
- Schedule and conduct required audits for the Training Department
- Maintain a good working relationship with customer and attend customer sponsored training events
- Approves or rejects payment for all contract training provider invoices
- Hire and maintain a highly trained Flight Training Department staff that meets the needs of the flight department
- Serves as a technical resource for Part 121 and Part 135 aircraft and operations
- Ensures standardization of Part 121 and Part 135 instructors
- Responsible for advanced simulator qualification program
- Responsible for tracking and improving upon overall departmental KPIs
- Provide oversight of department employees and track established goals and areas of improvement
- Maintain a good working relationship with regulatory agencies including the FAA and TSA, and provide records and information as required per regulation

- Launch special projects to improve upon the training process and efficiency of the Company
- Help develop and work within departmental budgets
- Other duties as assigned.

**QUALIFICATIONS:**

Holds an Airline Pilot Certificate with a type rating in one aircraft (preferred in aircraft operated by MAC). College degree required, may substitute industry or military experience. Has previous administrative/management experience and is proficient with MS Office and Adobe.

**WORKING CONDITIONS AND PHYSICAL EFFORT:**

Work typically performed in an office environment.

**SPECIAL POSITION REQUIREMENTS:**

Occasional travel is required.

**SUPERVISORY RESPONSIBILITY:**

Flight Training Managers  
Ground Instructors  
Flight Instructors / Mentors  
Simulator Instructors  
Flight Training Administration Manager

Mountain Air Cargo, Inc. is an Equal Opportunity Employer. We offer a comprehensive benefits package.