

We are committed to providing a stable, growth-oriented and inspiring work environment that offers opportunities for professional, personal and financial growth. If you are interested in joining a growing team, where **YOU** are our most valuable asset, then MAC is the place for you.

Heavy Check Line Supervisor

POSITION PURPOSE:

Serves the company as the customer Point of Contact (POC) and liaison for the assigned heavy check contracted line.

RESPONSIBILITIES/DUTIES:

- Manages contract and direct hire Maintenance Technicians and aircraft assigned to the heavy maintenance line.
- Promotes safety throughout the organization as mandated through Company policies identified by executive management.
- Comply with duties and responsibilities including task analysis, risk analysis, risk assessments and risk control mitigation
- Demonstrates daily a commitment to the continuous improvement of safety throughout the organization.
- Ensures company is compliant with all Airworthiness Agreements and similar abiding documents. Ensures personnel assigned are trained and aware of customer's requirements.
- Review planned aircraft work scopes for content. Ensure that parts are provided through purchasing to the Heavy Maintenance Facility Aircraft Technician as required.
- Coordinates with planning of scheduled and unscheduled aircraft maintenance assigned to the customer heavy maintenance line.
- Ensures compliance with safety policies and procedures found in Company manuals. Develop and initiates revisions as required.
- Monitor's maintenance performance against Company policies, procedures, and standards, and provides recommendations to the General Manager to improve the safety of operations, performance of equipment, conservation of energy, and enhancing performance and productivity of entire operation.
- Performs analysis of customer work orders to assure proper billing and time accounting.
- Audit and approves MAC and Contractor technician's timecards, overtime, for company and vendors for billing purpose; completes annual evaluations in a timely manner.
- Has the authority to perform risk assessments based on audit findings. Utilizes the Risk Matrix Process to assign the appropriate level of risk.
- Ensure each aircraft are properly certified and maintained in accordance with applicable company policies and procedures, OpSpecs, and applicable CFRs.
- Evaluates and recommends changes in the inspection and maintenance procedures.
- Recommends RII inspection authority to qualified maintenance personnel.
- Assures compliance with the MAC Shelf-Life and Tool Calibration Program.
- Ensures contractors that perform work on MAC aircraft are in compliance with applicable CFR and Company policies and procedures.
- Coordinates and initiates request to the Manager Maintenance Training for the training of maintenance personnel.
- Notifies the General Manager (by written report) of all practices, procedures, or items considered to be considered non-compliant or high risk.

- Prepares reports for the customer and other department managers as requested.
- Manages and monitors hangar ground support equipment, request repairs, as necessary.
- Point of contact for heavy maintenance facility and technicians.
- Assists the FAA in performing audits of aircraft and hangar at the heavy maintenance facility.
- Responsible for safety, reliability, and economy by anticipating equipment problems, developing capable employees, and effective tools, and by judicious use of personnel, equipment, and supplies.
- Directs the maintenance, repair, overhaul, and modification of aircraft components and related equipment in accordance with OEM maintenance manuals.
- Determines manpower and equipment requirements for the heavy maintenance facility customer heavy maintenance line.
- Strives for improvements in maintenance operations to reduce costs and improve reliability.
- Monitors the Master Training Status List (GMM-MT-1908) and Authorization List (GMM-MT-1915) to assure that an adequate amount of station personnel is trained, qualified, and available to meet the Heavy Maintenance Facility mission requirements.
- Updates schedule daily and notifies VP/DOM, Maintenance Control, Technical Services, General Manager, Lead Technicians and Chief Inspector of changes weekly.
- Perform other duties as assigned by the General Manager.

QUALIFICATIONS:

Must hold a current A & P license and have a minimum of 3 years of heavy maintenance management experience on similar type aircraft.

SPECIAL POSITION REQUIREMENTS:

Ability to travel to offsite locations. Must be available by phone during off duty hours.

SUPERVISORY RESPONSIBILITY:

Direct Supervisor of: Lead Technicians, direct and contract Aircraft Maintenance Technicians assigned to the Heavy Maintenance Facility customer heavy maintenance line.

TRAINING REQUIREMENTS:

Have an A&P license with at least 3 years of experience in heavy maintenance management.

WORKING CONDITIONS AND PHYSICAL EFFORT:

Work typically performed in an office environment. However, due to work requirements, may require frequent travel which will involve exposure to noise, chemicals, adverse temperatures and other similar hazards.

Mountain Air Cargo, Inc. is an Equal Opportunity Employer. We offer a comprehensive benefits package.